

3rd QUARTER BUDGET CLINIC ACTIONS

APPENDIX C

Issues shown in **bold** are the outstanding actions from a previous Budget Clinic in 2007/2008

SOCIAL CARE				
Issue	Action Required	Timeframe	Progress	Person Responsible
Fair Price Care Review	Calculate the likely financial impact of changes to the Fair Price for Care proposals.	October 2007	Complete revised estimate incorporated into the councils MTFP for 2008/2009 – 2010/2011	Tony Parkinson
Demand led pressure predictions	Carry out an urgent review of the financial support arrangements	URGENT	Complete. Report produced - November 2007	Deputy Director of Resources
Demand led pressures	Provide an analysis (table) of the additional clients compared to base levels and budget assumptions	December 2007	Complete Included in the 3 rd Qtrs Monitoring report	Tony Parkinson
Achievement of Gershon Savings	Replacement gershon (cashable/non cashable) savings identified for 2007/2008	March 2008		Tony Parkinson

CORPORATE SERVICES				
Issue	Action Required	Timeframe	Progress	Person Responsible
Electoral Registration – Cost of Postal Voting	Inclusion of additional cost as a result of new legislation for postal ballots in Legal Services' MTFP	July 2007 revised to November 2007	Considered as part of the MTFP 2008/2009 – 2010/2011 process	Richard Long
Demands on the Corporate Initiatives Fund	Include a review of the fund in the MTFP	November 2007	Considered as part of the MTFP 2008/2009 – 2010/2011 process	Paul Slocombe
Registrars Income shortfall	Review income budgets for the registrars service	December 2007	Complete – reduction in income balanced by removal of vacant post	Richard Long

Pressure on the Policy & Performance running costs budget	Provide an analysis of the pressure on supplies and service costs with Policy & Performance	December 2007	Reported at the 3 rd Qtrs Budget Clinic	Karen Robinson
REGENERATION				
Issue	Action Required	Timeframe	Progress	Person Responsible
Can economies of scale on security measures across the town centre be achieved?	Review the proposed arrangements and report back to next budget clinic for inclusion in the MTFP.	July 2007 Revised to November 2007	Officers from the Environment & Social Care service groups have reviewed arrangements and a report is due to CMT in March 2008	Tony Parkinson/Ian Parker/Tim White
Pressures on the Regeneration budget.	Develop a Regeneration Medium Term Financial Plan.	July 2007 Revised to September 2007 Revised to November 2007 Revised to March 2008	A draft MTFP has been prepared by the service and is being considered by the management team.	Tim White/Heads of Services
Enterprise Centres Income	Prepare a report comparing the original assumptions to the current position on the Enterprise Centres	January 2008	outstanding	Sandra Cartlidge
WMNT Central Whinney Banks community facility	Progress report on the construction of the Health and Community Facility	January 2008 Revised to March 2008	Outstanding	Lynn Smith
Middlehaven	Complete review to identify <u>all Council commitments</u> for Middlehaven	December 2007	Complete included in 3 rd qtrs report to budget clinic	Tim White
WMNT underspending on projects	A revised cash flow statement to be produced	March 2008		Lynn Smith

CHILDREN, FAMILIES & LEARNING				
Issue	Action Required	Timeframe	Progress	Person Responsible
Increasing budget pressure in CFL.	Provide an analysis of the demand led pressures and the temporary use of balances within CFL to update the corporate Medium Term Financial Plan	URGENT	Complete – results incorporated in MTFP	Julie Cordiner
Community Education - Nautical Studies and Stainsacre – Future status	An option appraisal to be undertaken with regards to operating as a Trust.	September 2007 revised to March 2008	Work is ongoing on an option to transfer the provision to a body other than MBC	Andy White
Function Catering Service	Review the service with the aim of ensuring it breaks even by the end of the financial year	October 2007 revised to November 2007	Review has been undertaken and a new staffing structure agreed. The service will merge with MTLC business and a balanced budget will be achieved in 2008/2009	Julie Cordiner
Connexions	To quantify the expected savings from merging the Connexions and Youth service	October 2007 revised to November 2007	Expected savings of £300k have been identified and a joint Youth & connexions service will be operational by September 2008.	Andy White
Achievement of Gershon Savings	Replacement gershon (non cashable) savings identified for 2007/2008	February 2008		Julie Cordiner

ENVIRONMENT				
Issue	Action Required	Timeframe	Progress	Person Responsible
Building Works Service	Review the service with the aim of ensuring it breaks even by the end of the financial year and continues to operate within budget	October 2007	Ongoing	Tom Punton
Support to the building schools for the future project	Prepare an analysis of the proposed costs to be charged to the project	January 2008 revised to February 2008	Outstanding	Brian Glover
Concessionary Fares increased costs	Review the estimate to ensure the projected costs are correct	January 2008	Complete included in 3rd qtrs report to budget clinic	Brian Glover
Streetscene change programme	Prepare a change programme specification for additional support to Environment to review the structure of Streetscene services and budgets with the aim of removing trading	March 2008	The specification is currently being worked on	Ian Parker/Tom Punton / Paul Slocombe
Metrology Labs	Review the future provision of the metrology labs service	March 2008	A review of the metrology labs service has taken place. This has reduced staffing levels and new arrangements on the joint arrangements should make this service break even	Ian Parker
Achievement of Gershon Savings	Replacement gershon (cashable/non cashable) savings identified for 2007/2008	February 2008		Ian Parker